



**PUSH** Physical Theatre

Founding Directors Darren & Heather Stevenson

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# PUSH 'Reaching/Guiding Kids' Workshop

## Technical Needs for Heather Stevenson

### Heather Stevenson Needs:

1. Podium Space for one notebook computer and paper notes (provided by Mrs. Stevenson).
2. Access to **electrical outlets** at base of podium.
3. **Bottled water.**
4. All technical equipment should be ready 30mins prior to the presentation.
5. A **warm, quiet, private room.**
6. Enough **space** for students to move freely and safely.
7. A **chair** for each student.
8. One **CD player** to be used as a back-up.

### Video Projection:

Most speaking engagements with Mrs. Stevenson utilize a PowerPoint style video projection element.  
The following must be provided:

1. A **skilled, trained technician** to operate and troubleshoot the projection system.
2. A **data/video projector** with sufficient lumens (light power) to be easily seen in the facility used.
3. A **VGA cable** to connect the video projector to Mrs. Stevenson's notebook computer.
  - **Note:** The VGA cable must be of sufficient length to reach the projector from the podium. Due to the nature of the visual element Mrs. Stevenson must have the computer on the podium and run the presentation herself. The visual element cannot be run by a technician, as is often the case with slide presentations.
4. A quality **projection screen** large enough for all audience members to view. The screen should be positioned behind and slightly above or slightly to the side of the podium. So that the audience can easily view Mrs. Stevenson and the screen simultaneously.
5. Some sessions require an audio element. In this case a **3.5mm audio plug** should connect Mrs. Stevenson's notebook to the sound system.

## **Student Preparation:**

6. Students should wear **adhesive nametags** with student names written clearly in block letters.
7. Students should wear **comfortable clothes** such as dance, workout or gym clothes. Clothing should cover the body appropriately when students are bending.
8. Students will need a **pen, paper, and water bottle**.
9. Ideal **number of Students** – 10 to 30. Special arrangements can be made to accommodate larger groups with advance notice.